

**United States Energy Association Request for Proposals:
Cybersecurity Capability Maturity Model (C2M2) Assessment
for Vietnam Electricity (EVN)**

QUESTIONS & RESPONSES

October 16, 2023

QUESTION: Could you please clarify the potential number of workshops that the offeror should be prepared to perform while onsite in Hanoi? In the description for task 1, it is stated that the Consultant will "...identify up to 4 priority units/departments that would be selected by EVN for the assessment." Should we consider the performance of multiple assessments, one for each unit? Or would the assessment aggregate potential responses for each unit into one assessment?

ANSWER: There will be 1 (one) three-day workshop, conducted in Hanoi. The C2M2 assessment will aggregate responses from each of the 4 selected units/departments into 1 (one) assessment.

QUESTION: Is there a formal process to request a time extension for the project based on issues like travel restrictions, schedule conflicts with the host utility, or missed deadlines for project participants that are beyond the control of the consultant?

ANSWER: There is no formal process to request a time extension, but we will work with the consultant to resolve any scheduling issues. EVN is committed to completing the project in 2023, so we expect their full and timely participation.

QUESTION: Task 3 specifies both an "Improvement Roadmap" and a "prioritized implementation plan for improving EVN's cybersecurity posture". The deliverables only mention the "Improvement Roadmap". We assume that a "prioritized implementation plan" is not a deliverable. Is this assumption correct?

ANSWER: An Improvement Roadmap and a prioritized implementation plan are the same (single) deliverable.

QUESTION: Is 30 December 2023 a suspense deadline, or can outstanding reports be delivered after that date?

ANSWER: Deliverables 1 through 4 must be submitted by December 30, 2023. The final deliverable – a final Project Report – can be submitted in early 2024 before the end date of the subcontract agreement USEA will sign with the consultant.

QUESTION: Do all invoices have to be received prior to 30 December 2023?

ANSWER: No. But all invoices will have to be received before the end date of the subcontract agreement USEA will sign with the consultant. We usually allow one to two months for settlement of payments.

QUESTION: How many hours of turn-around time can USEA commit to for review of draft deliverables, or will USEA defer to review any draft deliverables until final?

ANSWER: Due to the very aggressive timeline of this project, USEA is committed to reviewing all deliverables immediately upon receipt.