

Questions and Answers on RFP for Bhutan National Green Hydrogen Roadmap Development

Question: Task 1 involves a review of various documents and reports available with the Bhutan Department of Energy. We understand that two of these documents would be the draft National Green Hydrogen Roadmap and the Market Study on Green Hydrogen in Bhutan – please confirm the same and please also inform if other documents are also to be reviewed.

Answer: *Yes, the review would include the draft National Green Hydrogen Roadmap and the Market Study on Green Hydrogen in Bhutan. It may also include other relevant documents such as power sector development plans, economic development reports, and Bhutan 2030, a national strategic development document. The specific documents will be discussed and identified with Bhutan DOE during project kickoff.*

Question: Task 2 involves preparing the National Green H₂ Roadmap within a period of 35 days. This report will be the key deliverable that will drive the entire study and hence will we request you to increase the timeline from 35 to 60 days. The timelines for the subsequent deliverables may also be adjusted accordingly, whilst not changing the dates of the deliverables related to the COP 28 event.

Answer: *The estimated timeline for Task 2 is aggressive, and is intended to produce, at minimum, a strong framework and principles of the Roadmap ahead of COP28, based on the draft National Green Hydrogen Roadmap that has already been developed by Bhutan Department of Energy. However, it is understood that further edits and updates to the Roadmap may be necessary through the duration of the project based on stakeholder feedback and the development of the related documents and deliverables described in Tasks 3 – 6.*

Question: Is there any specific format for the financial proposals?

Answer: *There is not a specific template or format for the financials proposals, but financial proposals must include line items for the following cost categories:*

- a. *Personnel (labor costs should be broken out by individual showing daily or hourly rate and anticipated level of effort)*
- b. *Fringe Benefits*
- c. *Travel**
- d. *Equipment**
- e. *Supplies*
- f. *Contractual*
- g. *Construction**
- h. *Other Direct Costs*
- i. *Total Indirect Costs (overhead)*

**Note: no equipment purchases or construction costs are anticipated to complete this report. However, these line items should still be included in the financial proposal with a line item reading \$0. All travel and workshop costs will be directly funded by USEA and do not need to be included in the financial proposal.*

Question: Is there any specific format for CVs of experts to be proposed for the assignment?

Answer: *There is no specific format, however, the CVs should demonstrate professional experience and expertise in key areas outlined in the Request for Proposals.*